HGB Fiber Art Show & Sale - 2024 Important Dates

The table can also be viewed on the HGB website at https://handweaversofboulder.org/saleandshow.html#saledates
or downloaded as a pdf • Questions? Contact salehelp@handweaversofboulder.org

July 1	Artist Data Entry Program (ADE) opens - available to current (dues paid) members.
August 15	WhenToWork - opens for Sale shift sign up.
September 1	Showcase - Call for Entry opens. All entries must be submitted online.
September 10	Paid Membership deadline - last day to pay dues to be eligible to participate in the Sale. Membership forms must be in the hands of the Membership Committee by this deadline. Postmarks do not count.
October 1	Showcase – Deadline to submit entries. All entries must be submitted online.
October 8	WhenToWork. Last day for members to change reserved Sale shifts or remove their name from reserved Sale shifts.
October 14	Deadline to schedule appointments for Monday, October 28 Check-In. An appointment is required for: • Checking in from 5:30-7:00pm • Inventories of 200+ items • Checking in more than one inventory
October 18 Friday	ADE Guild Printing Requests Artists using this option must send the request *before* noon to have materials mailed; printing requests received *after* noon will be available at Monday Check-In.
October 24 Thursday	Artist Data Entry Program (ADE) all inventory must be entered by midnight. **Items not entered by midnight cannot be checked in on October 28.**
October 24 Thursday	Deadline to schedule appointments for Sunday, November 3 Check-Out. An appointment is required for checking out after 6:00pm
October 27 Sunday	ADE Guild Printing Requests Artists using this option must send print requests by 4:00pm. Inventory sheets and barcodes requested between noon, October 18, and Sunday October 27 at 4:00pm will be available at Monday Check-In.
October 28 Monday	Monday Sale Check-In 2:00-6:00pm. **Artists must bring inventory sheets to Check-in. All items must have a barcode label attached.** Back up inventory sheets or barcodes need to be printed by 7:00pm.
October 29 Tuesday	Artist Data Entry Program available after 8:00am for entering Friday Late Check-In inventory. **Members' Reception 6:00-8:00pm.**
October 30 Wednesday	Sale open to the public 10:00am–6:00pm.
October 31 Thursday	ADE Guild Printing Requests for Friday Late Check-in must be made before 4:00pm. Inventory sheets and barcode labels will be available at Friday Late Check-In. **Items for Friday Late Check-In must be entered by 5:00pm. Items not entered by 5:00pm cannot be checked in at Friday Late Check-In.** Sale open to the public 10:00am-6:00pm
November 1 Friday	Late Check-In at the Sale 9:00-11:00am. Artists must print inventory sheets and barcode labels by 11:00am. **Inventory sheets must be brought to Friday Late Check-In. All items must have a barcode label.** After 11:00am, the Artist Data Entry Program is not available until after July 1, 2025. Sale open to the public 10:00am–6:00pm.
November 2 Saturday	Sale open to the public 10:00am-6:00pm.
November 3 Sunday	Sale open to the public 10:00am-3:00pm. Sale Check-Out 4:30-6:00pm. Appointments must be made before October 24 to check out after 6:00pm.